



# Motor Vehicle

## Claim form

Please complete in FULL all sections of this Claim Form and return it to Zurich as soon as possible after the accident. Unless specifically arranged beforehand. No repairs or alterations to the damaged vehicle should be made until approved by Zurich.

### Important information

- Do not admit liability – Ask for any claim to be put in writing and refer all correspondence to ZURICH AUSTRALIAN INSURANCE LIMITED.
- Make sure you give us all the details about your claim. Attach a separate sheet if you have insufficient space on this form.
- Send all quotations you have received to repair your vehicle and/or any quotations or correspondence you may have received from any other party in relation to this accident.

### General Insurance Code of Practice

Zurich Australian Insurance Ltd is a signatory to the General Insurance Code of Practice. For more information about the General Insurance Code of Practice please go to [www.zurich.com.au](http://www.zurich.com.au) and select About Zurich.

**Brokers please note: You can monitor the progress of a claim via Zurich Claims Online 24 Hours a Day, 7 days a week.**

### Privacy

- We need personal information about you to assess your claim. We will, where relevant, disclose your personal information (other than sensitive information such as health information) to your adviser (and any licensee or broker he or she represents), to our service providers (including loss adjusters and investigators), other insurers, insurance reference bureaus and our business partners for this purpose;
- Where relevant, to assess your claim we will also disclose personal information, including sensitive information about you such as health information, to medical practitioners, other health professionals, other insurers and reinsurers, legal representatives, and other consultants. By signing this Claim Form, you consent to those organisations and other professionals collecting, and us disclosing sensitive information about you for this purpose;
- In some cases, assessment and settlement of the claim is undertaken in conjunction with our insured. For example, we may act as an agent for our insured or the cost of claims may be shared between us and our Insured. In these cases, your personal and/or sensitive information will be shared between us and our insured (or their representatives) for the purpose of managing the claim;
- A list of the type of service providers, business partners and consultants we commonly use is available on request, or on our website - go to [www.zurich.com.au](http://www.zurich.com.au) and click on the Privacy link on our home page;
- If you do not provide the requested information or consent to its collection and disclosure as described above, the assessment of your claim may be delayed or we may not accept the claim;
- We may also disclose personal information about you where we are required or permitted to do so by law;
- In most cases, on request, we will give you access to the personal information we hold about you;
- If you would like to find out more, you can contact us by telephone on 132 687, e-mail us at [Privacy.Officer@zurich.com.au](mailto:Privacy.Officer@zurich.com.au) or write to 'The Privacy Officer' at Zurich Financial Services Australia Limited, PO Box 677, North Sydney, 2059. Please provide details of your policy number/s and/or claim number where known.

Policy number: ..... Client reference number: .....

Client ABN ..... Division & Cost Centre: .....

Have you claimed an input tax credit on the GST applicable to this Policy? Yes  No  If 'Yes', state percentage claimed %

### 1 Insured

Name of insured .....

Address ..... State ..... Postcode .....

Phone number ..... Occupation .....

Are you the sole owner of the insured vehicle? Yes  No

Advise the date vehicle was purchased by you/your company? / / .....

If 'No', name of other interested parties .....

Is the vehicle leased? Yes  No  Type of lease: Novated  Other

**2 Insured vehicle**

Make and Model \_\_\_\_\_ Year \_\_\_\_\_ Colour \_\_\_\_\_

Rego number \_\_\_\_\_ Engine number \_\_\_\_\_ Chassis or VIN number \_\_\_\_\_

CLASS OF VEHICLE

Sedan or Station Wagon     Four Wheel Drive     Heavy Plant     Rigid Vehicle over 2T and up to 5T

Van or Utility up to 2T     Bus or Coach     Articulated Prime Mover     Rigid Vehicle over 5T and up to 10T

Semi Trailer     Light Plant     Rigid Vehicle over 10T     Other

Trailer details (if applicable):

Make \_\_\_\_\_ Type \_\_\_\_\_ Year \_\_\_\_\_ Rego. Number \_\_\_\_\_

State any non-standard accessories/modifications to vehicle? \_\_\_\_\_

What was the intended operating radius of the journey? \_\_\_\_\_

State time and place journey commenced and intended destination \_\_\_\_\_

State type and weight of goods being carried? \_\_\_\_\_

**3 Driver**

**For Parked or Unattended vehicles, Driver or Vehicle Custodian at the time of loss.**

Surname \_\_\_\_\_ Given name(s) \_\_\_\_\_

Address \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Phone number \_\_\_\_\_ Date of birth / / Age \_\_\_\_\_ Sex: Male  Female

Current Driver's Licence number and endorsements \_\_\_\_\_

Expiry date / / Years Licenced to drive this type of vehicle \_\_\_\_\_

Name of registered owner of the vehicle \_\_\_\_\_

Are you an employee? Yes  No  If 'No', state relationship \_\_\_\_\_

Have you had any traffic convictions and/or traffic offences or been involved in any motor vehicle accidents in the past five (5) years?  
Yes  No  If 'Yes', please give details \_\_\_\_\_

How many hours have you spent driving in the 48 hours immediately preceding the accident? \_\_\_\_\_

Did you consume any alcohol or take any drugs during the 12 hours prior to the accident? Yes  No   
If 'Yes', state what, how much and when \_\_\_\_\_

Did you undergo a breath test or blood test for alcohol or drugs? Yes  No   
If 'Yes', what was the result \_\_\_\_\_

Did you refuse to undergo any of the above tests? Yes  No

**4 Damage to insured vehicle**

Was your vehicle damaged? Yes  No  If tyres damaged, approximate mileage of tyres \_\_\_\_\_

Was your vehicle towed away? Yes  No  If 'Yes', name of company \_\_\_\_\_

Have you obtained 2 repair quotes? Yes  No  Lowest quote \$ \_\_\_\_\_ (Attach all quotes)

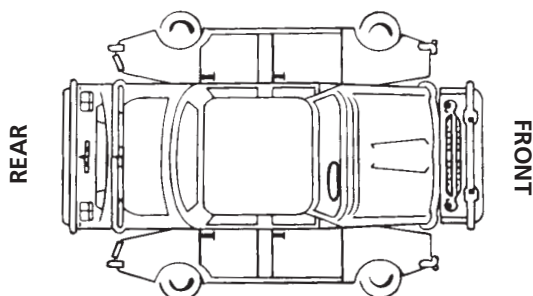
Who is your preferred repairer? \_\_\_\_\_

Is the vehicle there? Yes  No  If 'No', where is the vehicle located? (Full address) \_\_\_\_\_

Full address \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Phone number \_\_\_\_\_

Show the damaged areas to your vehicle on the following diagram



**NO REPAIRS OR ALTERATIONS TO THE DAMAGED VEHICLE SHOULD BE MADE UNTIL APPROVED BY ZURICH AUSTRALIAN INSURANCE LIMITED.**



**7 Damage to other vehicles or property**

	Vehicle / Property No. 1	Vehicle / Property No. 2
Name of other driver		
Address		
Age		
Phone number		
Licence number		
Vehicle Make & Model		
Registration number		
Name of registered owner		
Address		
Phone number		
The other insurance company		
Policy number		
Description of damage		

**8 Personal injuries**

Was anyone injured in the accident? Yes  No

Name	Type of injury	Injury party (Passenger/Driver)	Vehicle (registration number)

**9 Declaration**

By submitting this form, I declare that:

- (a) The information and answers given above are true in every detail and no information has been withheld or misrepresented.
- (b) Zurich Australian Insurance Limited (the "Company") has authority to move the vehicle to ensure safekeeping.
- (c) Whilst the claim is under consideration I/We consent to the vehicle being moved to Zurich's preferred salvage provider for safe keeping.
- (d) If indemnity is not provided, these costs will be borne by the insured.
- (e) If I am a broker and I am completing this form, I confirm that I have been appointed as an agent of the driver, insured, or owner to complete and submit this form on behalf of that driver, insured or owner.

Name of Person completing form (please print)	Date
	/ /

Zurich Australian Insurance Limited does not admit liability by the issue of this Claim Form. This form is issued simply to enable the insured to lodge a written statement of claim.